MEEN 489: ABOUT GROUP PRESENTATIONS

Consider I am a member of your group. That is I'd like to evaluate the presentation ahead of time - mainly giving you pointers on its format and delivery.

A presentation should contain
* 1. Cover (title + group name) and major source (engineering works, for example). We will listen to the radio cast
* 2. Justification: why is this important (to you)?
* 3. Outline of content to be delivered and expectations: what do you want others to learn
* 4-13: technical content - deliver content in appropriate form: chronological developments, or types of problems solved, etc
* 14: conclusions: what was learned?
* 15: The road ahead: what you propose to do next or recommend others to do (learn more)
* 16. Support material: references (How to? see attached document from ASME)

All figures/tables/pictures NOT your own must have a source.
All Figures and Tables should be self-contained (ask what I mean by this).

Humor is always welcome. There is no formal dress code - However, first impressions matter and appearances count. You may bring other gadgets, wear costumes, etc, to make your point. Punch lines are also a plus.

When delivering a presentation - do NOT read the slides or hand-written notes (Do not aggravate your audience). Our culture is mostly VISUAL - we rely on our eyes to get a lot of content. Hence, soft animations, smooth transitions, and easy to read fonts are a plus (avoid flashy & disruptive animations or transitions).

Use consistent fonts, colors, etc, etc. throughout the presentation. Begin to create a lasting style.

Practice the presentation - individually and with other group members (team effort).